



# An Extended Audience with Conferencegenie.co.uk

The system uses an 0845 call rate arrangement. This means that a local rate call is made from the venue to the service provider and those who wish to listen from other locations also dial the same local rate number. The venue location only pays for one call no matter how many call in to listen. Those listening outside the venue only pay for their call at the 0845 rate of their service provider.

This pdf document has active web links if you have a live connection to the web

## Step One at the Venue Location

### **Dial 0845 862 0308**

- 1/ You will be asked to enter your **Room Number..** \_\_\_\_\_
- 2/ You will then have to enter your **Pin Number** ..... \_\_\_\_\_
- 3/ You will be asked to say your name but you can skip this step.
- 4/ Using the dial up unit as usual to link the sound system to the telephone line. If you wait a few seconds you will here music indicating you are the first and only one in the conference.

**DO NOT DISTRIBUTE  
THIS NUMBER OR  
YOU LOSE CONTROL  
OF THE ARRANGEMENT**

## Step Two Outside the Venue

### **Dial 0845 862 0308**

- 1/ You will be asked to enter your **Room Number..** \_\_\_\_\_
- 2/ You will then have to enter your **Pin Number** ..... \_\_\_\_\_
- 3/ If you hear music this means that the Event Venue has not connected up yet.

**DISTRIBUTE  
THIS NUMBER TO  
ALL WHO NEED  
TO LISTEN TO THE  
EVENT**

## **Benefits & Points to Remember**

Two 'room' numbers have to be purchased from Conferencegenie at a cost of £10 each.

This is done on their website at [www.conferencegenie.co.uk](http://www.conferencegenie.co.uk)

This arrangement has the advantage of preventing noise from anyone listening in being sent to others listening AND prevents any possible disruption to the service.

This double room arrangement is set up by requesting Conferencegenie to tie the two numbers together.

One number is used by the venue location to 'transmit' the event and is kept private to those operating the system at the event venue. The second room number and pin number is given to those who will listen to the event.

This room number is set to receive from the first room number but is prevented from receiving sound from others listening leaving only sound from the event location.

Contact the E-Mail support address you are provided with at the time of purchasing the room numbers to implement this arrangement. No charge is made for this request.

The call cost on 0845 numbers is normally 1p per min after 6pm and at weekends 0.5p with BT.

Some service providers (Telewest) may charge a higher figure and you will need to check on this.

If you have web access then you can learn more at :- <http://www.conferencegenie.co.uk/faq.php>

A completely free service exists that you can use to evaluate the arrangement. It uses any 6 digit number you like for the 'room number', an existing telephone number for example. The 0845 number on this free service is different being 0845 862 0330. This service allows 11 to listen in.



The Event location now has a system installed that allows you to use your telephone to listen in.

### **Instructions to listen**

**First Dial telephone Number 0845 862 0308**

1/ You will be asked to enter your **Room Number..** #

The hash symbol looks like this # and is on the bottom row of the numbers to the right of 0

2/ You will then have to enter our **Pin Number .....** #

3/ If you hear music this means that the event location has not connected up yet. Simply wait for it to start.

The call cost with BT is usually 3 pence per minute for daytime and 1 pence per minute for evening. The weekends are 0.5 pence per minute.

Telewest we are lead to believe charge a massive 6p per min. If you have Internet access you can find more information at

[www.moneysavingexpert.com/ukcallchecker](http://www.moneysavingexpert.com/ukcallchecker)